

TODAYS WRITING INSTRUMENTS LIMITED

Regd. Office & Factory : Survey No. 251/2, Valsad Falia, Dadra - 396193. D&NH (U.T.). INDIA
Tel : 91-260-2669818/ 819/ 820, Fax : 91-260-2668536.

Corporate Office : 201, Hari Om Chambers, B-16, New Link Rd., Andheri (W), Mumbai - 400053, INDIA.

Tel. : 91-22-6695 4900, Fax : 91-22-6695 4910. Email: todays@todays-pens.com, Website : www.todays.co.in

Corporate Identification No. : L74999DN1992PLC000041



Todays Writing Instruments Ltd.

TWIL/SEC/2016-17/376

Date: 07.01.2017

1) BOMBAY STOCK EXCHANGE LTD
CORPORATE RELATION DEPARTMENT
P.J. TOWER DALAL STREET,
FORT, MUMBAI 400001

2) NATIONAL STOCK EXCHANGE OF INDIA LTD
LISTING DEPARTMENT, EXCHANGE PLAZA
BANDRA KURLA COMPLEX
BANDRA (E), MUMBAI - 400 051

Scrip Code: - 531830

TODAYS

Dear Sir/Madam,

Re: Compliance Report on Corporate Governance.

Please find enclosed Compliance Report on Corporate Governance for the quarter ended December 31, 2016 as required under Regulation 27 (2) of SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015 in the format prescribed by SEBI.

Request you to take the same on record.

Thanking you.

Sincerely,

For, Todays Writing Instruments Limited

Jyoti Athore
Compliance Officer



Encl: As above

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1. Name of Listed Entity: **Todays Writing Instruments Limited**

2. Quarter ending: **31st December, 2016**

I. Composition of Board of Directors								
Title (Mr. / Ms.)	Name of the Director	PAN [§] & DIN	Category (Chairperson /Executive /Non-Executive /Independent/ Nominee) &	Date of Appointment in the current term /cessation	Tenure* (In months)	No of Directorship in listed entities including this listed entity (Refer Regulation 25(1) of Listing Regulations)	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)
Mr.	Rajesh Drolia	ACVPD7465M DIN: 00118827	Chairperson / Non-Executive	30/03/2009	-	1	3	0
Mr.	Rajiv Drolia	ADUPD4916F DIN: 02616882	Executive/ Non-Independent	14/11/2016	-	1	0	0
Mr.	Shreedhar Parande	AEYPP6325D DIN: 00542525	Non-Executive/ Independent	11/09/2014	27	1	3	1
Ms.	Shilpa Joshi	ACYPJ7194A DIN: 00036896	Non-Executive/ Independent	14/02/2015	22	1	3	2

§ PAN number of any director would not be displayed on the website of Stock Exchange

&Category of directors means executive/non-executive/independent/Nominee. if a director fits into more than one category write all categories separating them with hyphen

* to be filled only for Independent Director. Tenure would mean total period from which Independent director is serving on Board of directors of the listed entity in continuity without any cooling offperiod.

II. Composition of Committees			
Name of Committee	Name of Committee members	Category (Chairperson/Executive/Non-Executive/independent/Nominee) §	
1. Audit Committee	Ms. Shilpa Joshi	Chairperson/Non- Executive/ Independent	
	Mr. Shreedhar Parande	Non-Executive/Independent	
	Mr. Rajesh Drolia	Non-Executive/Non-Independent	
2. Nomination & Remuneration Committee	Mr. Shreedhar Parande	Chairperson/Non-Executive/ Independent	
	Ms. Shilpa Joshi	Non-Executive/Independent	
	Mr. Rajesh Drolia	Non –Executive/ Non-Independent	
3. Risk Management Committee (if applicable)	NA	NA	
4. Stakeholders Relationship Committee'	Ms. Shilpa Joshi	Chairperson/Non-Executive/ Independent	
	Mr. Rajesh Drolia	Non –Executive/ Non-Independent	
	Mr. Shreedhar Parande	Non-Executive/Independent	
§Category of directors means executive/non-executive/independent/Nominee. if a director fits into more than one category write all categories separating them with hyphen			
III. Meeting of Board of Directors			
Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Maximum gap between any two consecutive (in number of days)	
12 th August 2016	12 th November 2016	91 days	
IV. Meeting of Committees			
Audit Committee:			
Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (details)	Date(s) of meeting of the committee in the previous quarter	Maximum gap between any two consecutive meetings in number of days*
12 th November 2016	Yes	12 th August 2016	91 days
* This information has to be mandatorily be given for audit committee, for rest of the committees giving this information is optional			
V. Related Party Transactions			
Subject		Compliance status (Yes/No/NA)	
Whether prior approval of audit committee obtained		N.A	
Whether shareholder approval obtained for material RPT		N.A	
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee		N.A	

VI. Affirmations

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015.
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
 - a. Audit Committee
 - b. Nomination & remuneration committee
 - c. Stakeholders relationship committee
 - d. Risk management committee (applicable to the top 100 listed entities)
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.
5. This report and/or the report submitted in the previous quarter have been placed before Board of Directors. Any comments/observations/advice of Board of Directors may be mentioned here:

For Todays Writing Instruments Limited

R. K. Drolia

Rajesh Drolia
Director